

## LATE PICK-UP POLICY

FPYSA players should be picked up promptly after all practices. Our FPYSA coaches provide the only supervision for our soccer players. Many times, our coaches have other obligations following practice, and if a parent is late picking up their soccer player, our coaches must stay with that player.

If you are running late, please let the coach know through a phone call or text message.

**Another option**, if you are running late, is to contact another parent on your player's soccer team so that they can relay the information or supervise your child until you arrive. Please have that parent inform the coach of the arrangement if you cannot reach the coach.

## LATE PICK-UP GUIDE LINE

1. The coach will attempt to call the parent/guardian at the numbers listed in the player's file if they are more than fifteen (15) minutes late. If the parent/guardian is chronically late; *and for the purpose of this policy "chronically" is defined as three (3) or more times in a two (2) week period*, with or without a call from the parent/guardian telling us they are late. If a chronically late parent/guardian does not contact the coach per the above policy, the coach will call when the parent/guardian is five (5) minutes late, and then proceed to step 2.

2. If the coach is unable to contact parent/guardian, the coach will attempt to contact the emergency contacts listed in the player's emergency contact list. Emergency contact list are considered authorization to pick up the player. If a *chronically* late parent/guardian does not contact the coach, he or she will proceed with contacting emergency contacts to pick up player within ten (10) minutes, and then proceed to step 3.

3. If the coach is not able to make contact with anyone on the emergency contact list, the coach will attempt a call to the parent/guardian again. If a *chronically* late parent/guardian or emergency contact does not make contact with the coach, he or she will then proceed to step 4.

4. If the coach is not able to make contact with anyone after trying parent/guardian and all emergency contacts, the coach may be forced to calling the Forest Park Police Department and deliver your player to the station at 517 Des Plaines Avenue (24/7 Non-emergency # 708-366-2425). This step may result in your player no longer being able to participate in the remainder of the FPYSA season.

We, of course, want to be understanding that emergencies arise on occasion. However, FPYSA coaches are volunteers and many are parents with the same responsibilities as you the parent/guardian. Please be respectful of their busy lives also.

We appreciate your cooperation and your understanding when we adhere to these policies.

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## LATE PICK-UP POLICY ACKNOWLEDGEMENT

As the parent or legal guardian of \_\_\_\_\_, I acknowledge that I have received a copy of the Late Pick-Up Policy and Guide Lines. I also acknowledge that I have read and agree to abide by this Policy and Guide.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Date: 3/26/14